



SCRUTINY BOARD (ADULTS, HEALTH & ACTIVE LIFESTYLES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 7th November, 2023 at 1.30 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Councillors

- P Alderson - Guiseley and Rawdon;
- C Anderson - Adel and Wharfedale;
- L Farley - Burmantofts and Richmond Hill;
- M France-Mir - Moortown;
- J Gibson - Cross Gates and Whinmoor;
- C Hart-Brooke - Rothwell;
- M Iqbal - Hunslet and Riverside;
- W Kidger - Morley South;
- K Ritchie - Bramley and Stanningley;
- A Scopes (Chair) - Beeston and Holbeck;
- E Taylor - Chapel Allerton;

Co-opted Member (Non-voting)

Dr John Beal – Healthwatch Leeds

Please Note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Note to observers of the meeting: We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance by email (FacilitiesManagement@leeds.gov.uk) of any specific access requirements, or if you have a Personal Emergency Evacuation Plan (PEEP) that we need to take into account. Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.

To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1090&MId=12307>

Principal Scrutiny Adviser:
Angela Brogden
Tel: (0113) 37 88661

Produced on Recycled Paper

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF INTERESTS

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 10TH OCTOBER 2023

5 - 12

To approve as a correct record the minutes of the meeting held on 10th October 2023.

7

LEEDS SAFEGUARDING ADULTS BOARD - PROGRESS REPORT

13 - 26

To receive a report from the Head of Democratic Services which presents a progress report produced on behalf of the Independent Chair of the LSAB for the Scrutiny Board's consideration.

8

STREET-LIVES THEMATIC REVIEW - PROGRESS UPDATE

27 - 38

To receive a joint report from the Director of Communities, Housing and Environment and the Director of Adults and Health that provides a high level progress statement against the recommendations in the commissioned Leeds independent thematic review: Understanding and progressing the city's learning of the experience of people living a street-based life in Leeds.

WORK SCHEDULE

To consider the Scrutiny Board's work schedule for the 2023/24 municipal year.

DATE AND TIME OF NEXT MEETING

Tuesday, 16th January 2024 at 1.30 pm (pre-meeting for all Board Members at 1.00 pm)

THIRD PARTY RECORDING

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

Please note – the publicly accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council's website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.

SCRUTINY BOARD (ADULTS,HEALTH & ACTIVE LIFESTYLES)

TUESDAY, 10TH OCTOBER, 2023

PRESENT: Councillor A Scopes in the Chair

Councillors P Alderson, C Anderson,
L Farley, M France-Mir, C Hart-Brooke,
M Iqbal, W Kidger, K Ritchie and E Taylor

Co-opted Member present – Dr J Beal.

39 Appeals Against Refusal of Inspection of Documents

There were no appeals.

40 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

41 Late Items

There were no late items.

42 Declaration of Interests

No declarations of interest were made at the meeting.

43 Apologies for Absence and Notification of Substitutes

Apologies had been received from Councillor J Gibson.

44 Minutes - 12th September 2023

RESOLVED – That the minutes of the meeting held on 12th September 2023, be approved as an accurate record.

45 Matters Arising

Minute 33 – Matters Arising from the meeting held on 12th September 2023. Members were informed that the working group meeting that had been scheduled for 27th September 2023 to discuss the issue of vaping had been postponed following recent developments at Government level suggesting that disposable vapes are to be made illegal in the near future. The Children and Families Scrutiny Board had received an update during its formal meeting on 4th October 2023 and agreed to maintain a watching brief over the coming weeks to help determine its next steps.

Draft minutes to be approved at the meeting
to be held on Tuesday, 7th November, 2023

Minute 34 – Access to General Practice in Leeds.

While Board Members had been provided with latest GP practice and Primary Care Network appointment data showing the percentage of appointments made within the 14 day timeframe and those outside of it, it was noted that the Leeds Health and Care Partnership had been asked to provide some further clarity around what proportion of the appointments that do not occur within the 14 day timeframe are pre-planned.

Minute 35 – Director of Public Health Annual Report 2022.

Further to the Board's request to receive information on the actions being taken to help reduce suicide in 30–50 year old men, Members were advised that a new Suicide Prevention Action Plan was in the process of being developed with partners over the coming weeks and that it would be timely to share this with Members once completed.

46 Health and Care Workforce

The Head of Democratic Services submitted a report which presented a briefing paper by the Leeds Health and Care Academy on workforce challenges impacting on health and care service delivery in Leeds and how partners are working to address these.

The following were in attendance:

- Councillor Fiona Venner, Executive Member for Children's Social Care and Health Partnerships
- Councillor Salma Arif, Executive Member for Adults Social Care, Public Health and Active Lifestyles
- Caroline Baria, Interim Director of Adults and Health
- Victoria Eaton, Director of Public Health
- Kate O'Connell, Director of Leeds Health and Care Academy and Strategic Workforce
- Tina Turnbull, Workforce Adviser, Forum Central
- Claire Nixon, Development Manager, Forum Central
- Sam Prince, Interim Chief Executive, Leeds Community Healthcare NHS Trust
- Kelly Cohen, Clinical Director, Leeds Teaching Hospitals NHS Trust
- Helen Lewis, Director of Pathway Integration, Leeds Health and Care Partnership
- Jenny Cooke, Director of Population Health Planning, Leeds Health and Care Partnership

The Chair invited the Executive Member for Children's Social Care and Health Partnerships to provide some introductory comments. In welcoming the appended briefing paper, the Executive Member particularly acknowledged the section on Carers and the Third Sector workforce. The Board was informed that the Executive Member had wrote to the Chair of the Leeds Health and Care Partnership Executive (PEG) to emphasise the importance of

recognising the vulnerability of the Third Sector in view of its key role across the workforce.

The Director of Leeds Health and Care Academy and Strategic Workforce provided a brief overview of the key points set out within the briefing paper. Representatives from Forum Central also provided comment on the challenges, opportunities and successes relating to Carers and the Third Sector workforce.

In summary, the following key points were highlighted:

- There remains a strong commitment towards collaborative working to better integrate the health and social care workforce in Leeds.
- Workforce capacity remains challenging but collective actions around recruitment, development, retention and staff well-being are maintaining a stable city-wide position.
- The NHS Long Term Workforce Plan, published in June 2023, also provides real opportunity for advancing the city's collaborative work around retention, training and transformation.
- The last year has demonstrated some key areas of growth and improvement but also some systemic issues which will take some time to resolve. The Board's attention was drawn to the key indicators and notable areas of progress set out within the briefing paper.
- There remains a collective focus on narrowing inequalities. In February 2023, Leeds One Workforce partners reviewed the impact and organisational commitment to the Connecting Communities with Health and Care Careers programme and unanimously agreed to embed this as a permanent programme into the Academy's Talent Hub.
- The Third Sector is very much a recognised integral part of the Leeds Health and Care system, with active representation on the Leeds Health and Care Partnership Executive Group, the Leeds One Workforce Strategic Board and many other committees and steering groups supporting collaborative working.
- The 2020 State of the Sector report, which explored Third Sector resilience, had recently been refreshed using 2022 data and insights, and revealed a concerning loss of Leeds health and care Third Sector capacity, with a 10% drop in registered Third Sector organisations since 2020, along with a 34% drop in the workforce.
- Key workforce challenges in the sector have included a lack of digital support and capacity; increased operating costs; and escalating recruitment due to the loss of staff seeking greater security and better conditions due to on-going uncertainty around funding. This is creating instability and increased financial vulnerability across the sector.
- There has been positive action in terms of connecting new organisations with the Talent Hub, increasing access to staff benefits and health and wellbeing support, and making training and education more accessible for staff in the Third Sector, which has been welcomed.

The following areas were also discussed during the Board's consideration of the briefing paper:

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to be held on Tuesday, 7th November, 2023

- *Illustrating the trajectory of progress* – in noting the key indicators and areas of progress set out in the briefing paper, a request was made to illustrate the trajectory of progress over the last 6 months in the form of graphs/charts.
- *Supporting unpaid carers to access training* – the Board noted that a learning portal had been launched for carers to access free training and that work was being undertaken with Carers Leeds to explore how best to raise greater awareness and increase uptake.
- *Effective recruitment and selection* - it was noted that the Talent Hub is designed to be person centred and actively disrupts traditional recruitment processes across the partnership, promoting values-based recruitment, improving candidate's recruitment experience, improving retention rates and delivering efficiencies. A key benefit has been the opportunity to engage unpaid carers in career conversations, exploring how their skills and experience can provide a platform for future training, volunteering and careers.
- *Potential implications of abolishing A-levels and T Levels* – with the government's recent announcement regarding plans to abolish A-Levels and T-Levels, the Board was advised that there would be time to work through the implications of these plans and while these may present some challenges, Leeds has a good basis to adapt accordingly.
- *Retention challenges within the Third Sector* – the Board noted that pay within the Third Sector is continuing to fall behind statutory employers and remains a key challenge when trying to retain staff, despite efforts to explore other incentives such as staff discount schemes or access to free training.
- *Health and wellbeing support to staff* – the Board was informed that additional funding had been secured to enhance health and wellbeing support for staff across the partnership which is being used to recruit a Welfare Officer to support staff and volunteers from smaller organisations and to strengthen research and evaluation of health and wellbeing support to ensure continuous improvement of both impact and sustainability.

The Chair thanked everyone for their contribution to the Board's discussion.

RESOLVED - That the report, along with Members comments and information requests, be noted.

47 Leeds Health and Care System Resilience and Winter Planning

The Head of Democratic Services submitted a report which presented a briefing paper by the Leeds Health and Care Partnership on the current issues and actions linked to the Leeds health and care system resilience and winter planning process.

The following were in attendance:

- Councillor Fiona Venner, Executive Member for Children's Social Care and Health Partnerships

Draft minutes to be approved at the meeting
to be held on Tuesday, 7th November, 2023

- Councillor Salma Arif, Executive Member for Adults Social Care, Public Health and Active Lifestyles
- Caroline Baria, Interim Director of Adults and Health
- Victoria Eaton, Director of Public Health
- Dawn Baily, Chief Officer Public Health (Health Protection)
- Sam Prince, Interim Chief Executive, Leeds Community Healthcare NHS Trust
- Kelly Cohen, Clinical Director, Leeds Teaching Hospitals NHS Trust
- Helen Lewis, Director of Pathway Integration, Leeds Health and Care Partnership
- Jenny Cooke, Director of Population Health Planning, Leeds Health and Care Partnership

The Chair invited the Executive Member for Children’s Social Care and Health Partnerships to provide some introductory comments, which was followed by a PowerPoint presentation by the Director of Pathway Integration that provided an overview of:

- Key service changes since 2022/23;
- Winter flu/covid vaccination programme;
- Public Health commissioned services and overarching aims for 2023/24;
- Additional capacity to support the health system over winter;
- An overview of key risks.

Overall, the Board was advised that the Leeds System is entering this winter in a stronger position than for 2022/23.

The following areas were discussed during the Board’s consideration of the briefing paper:

- *Winter vaccination for healthcare staff* – the Executive Member particularly referenced the change in national policy this year in terms of non-frontline workers in NHS settings not being offered a covid vaccination. It was noted that the Leeds Health and Wellbeing Board had raised concerns regarding this policy change and gave a commitment to still vaccinate all healthcare staff in the city.
- *New covid variant* – the Board was advised by the Chief Officer Public Health (Health Protection) that there was no existing evidence showing the new covid variant to be causing any significant impacts.
- *Working as an integrated care system to help mitigate key risks* – the Board was advised that while there remain significant pressures particularly around A&E attendance, flow through mental health services and the impact of industrial action, the Leeds Health and Care Partnership is working hard to plan for the coming period to help mitigate those risks.
- *Timely Discharge from hospital* – the Board was advised that there has been a notable change in the number of people being discharged with support at home over the last 6 months, largely driven by an increase in homecare starts from hospital. It was also noted that in terms of having assurance that patients are not being discharged from hospital

prematurely or without adequate community support, there is monthly monitoring of the readmission rates to Leeds Teaching Hospitals Trust. Where any concerns are raised, these will be investigated further.

- *Positive impact of the HomeFirst Programme* – it was noted that the HomeFirst Programme is working to further increase capacity of receiving services over winter. This was discussed in more detail as a dedicated item on the Board's meeting agenda.

The Chair thanked everyone for their contribution to the Board's discussion.

RESOLVED - That the report, along with Members comments, be noted.

48 HomeFirst Programme

The Head of Democratic Services submitted a report which presented a briefing paper by the Leeds Health and Care Partnership on progress with the HomeFirst Programme.

The following were in attendance:

- Councillor Fiona Venner, Executive Member for Children's Social Care and Health Partnerships
- Councillor Salma Arif, Executive Member for Adults Social Care, Public Health and Active Lifestyles
- Caroline Baria, Interim Director of Adults and Health
- Victoria Eaton, Director of Public Health
- Sam Prince, Interim Chief Executive, Leeds Community Healthcare NHS Trust
- Kelly Cohen, Clinical Director, Leeds Teaching Hospitals NHS Trust
- Helen Lewis, Director of Pathway Integration, Leeds Health and Care Partnership
- Jenny Cooke, Director of Population Health Planning, Leeds Health and Care Partnership
- Megan Rowlands, Programme Director for Home First, Leeds Community Healthcare NHS Trust

The Chair invited the Executive Member for Adults Social Care, Public Health and Active Lifestyles to provide some introductory comments and then invited the Director of Population Health Planning and the Programme Director for Home First to give a brief overview of the key points set out within the appended briefing paper, which was presented in the form of a PowerPoint presentation.

In summary, the following key points were highlighted:

- *Programme aims* – the Board received an overview the key aims and outcomes that are linked to the Home First programme.
- *Ward-based pilots to improve transfers of care* – the Board was briefed on the current success of two live ward-based pilots in Leeds Teaching

Hospitals Trust (wards J32 and J16) that are focussed on minimising discharge delays.

- *Active recovery at home* – the Board was advised that the first Active Recovery pilot team is now live, with Neighbourhood Teams therapists and SKiLs reablement staff coming together to form the pilot team. It was reported that since the launch of the new ways of working, reablement starts have consistently been above the baseline of 4 per week.

The following areas were also discussed during the Board's consideration of the briefing paper:

- *Monitoring of the programme* – the Board was advised of the role of the Programme Director, Programme Team and Programme Board in terms of overall governance.
- *Active recovery at home* – the Board acknowledged that while the first Active Recovery pilot team has only been live for a couple of weeks, it is producing a great deal of initial positive impact on capacity and outcomes within the team, as well as great feedback from the staff working in the team. The Board was advised that learning and evidence would be gathered from the pilot with the intention of then scaling up across the city to other reablement teams.
- *Achieving an annualised financial saving of £17.3m* – the Board discussed the key benefits of the Home First programme for all partners and how this would likely result in significant annualised savings. As a long-term transformation programme, the Board acknowledged that such savings would not be immediate and will also need to be balanced against potential cost increases linked to future demographic changes.
- *Patient experience and feedback* – as well as gathering statistical data, the Board emphasised the importance of hearing directly from patients too and was assured that patient experience measures would be captured throughout the programme.
- *Causes of re-admissions* – the Board was advised that a thematic analysis is undertaken with regard to admissions which will pick up issues in relation to any re-admissions. It was noted that while causes for re-admissions are varied and multiple, there is collaborative working through the Transfer of Care hub to ensure that patients are safe at home.
- *Virtual Ward* – reference was made to increasing patient confidence with regard to the 'virtual ward' and it was suggested that the Scrutiny Board may also wish to hold an informal briefing session on this.
- *Patient advocacy* – the Board recognised the importance of having robust advocacy arrangements in place particularly for those patients without close family support networks. Linked to this, reference was made to the Primary Care Access Line (PCAL) that is an innovative service which facilitates advice and guidance from primary to secondary care to ensure a smooth transition for patients and a better patient outcome. It was also noted that Third Sector organisations have been commissioned to be proxy family representatives.

The Chair thanked everyone for their contribution to the Board's discussion.

RESOLVED - That the report, along with Members comments, be noted.

49 Work Schedule

The Head of Democratic Services submitted a report that presented the Board's latest work schedule for the forthcoming municipal year.

The following dates were noted in relation to the Board's forthcoming working group meetings:

- Children's neurodiversity – Monday 23rd October 2023 at 10 am
- Dentistry – Thursday 16th November 2023 at 10 am

RESOLVED – That the Scrutiny Board's work schedule for the 2023/24 municipal year be noted.

50 Date and Time of Next Meeting

RESOLVED – To note the next meeting of the Adults, Health and Active Lifestyles Scrutiny Board is scheduled for Tuesday, 7th November 2023 at 1:30pm (pre-meeting for all Board Members at 1:00pm)

Leeds Safeguarding Adults Board – Progress Report

Date: 7th November 2023

Report of: Head of Democratic Services

Report to: Scrutiny Board (Adults, Health and Active Lifestyles)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- The Leeds Safeguarding Adults Board (LSAB) is a partnership of organisations within Leeds that work to prevent and end abuse of adults with care and support needs in Leeds. As required by the Care Act 2014, the LSAB membership includes the local authority, the Integrated Care Board (previously the CCG) and West Yorkshire Police. These are referred to as the core statutory partners. Other members include each of the NHS Trusts, National Probation Service, West Yorkshire Fire and Rescue Service, Leeds City Council Housing and Advonet.
- A progress report produced on behalf of the Independent Chair of the LSAB has been provided for the consideration of the Scrutiny Board and draws upon the LSAB Annual Report 2022/2023 and LSAB Strategic Plans for 2023/24 to provide an open and transparent account of the progress being achieved to safeguard adults at risk of abuse and neglect.
- Safeguarding performance data has also been provided by the Adults and Health Directorate as additional information for the Board's consideration.

Recommendations

The Scrutiny Board (Adults, Health and Active Lifestyles) is asked to consider the content of the appended progress report and safeguarding performance data and identify any specific actions and/or matters that may require further scrutiny input or activity.

What is this report about?

1. The Leeds Safeguarding Adults Board is an independent statutory body, established by the Care Act 2014 and implemented in April 2015. The overarching purpose of a Safeguarding Adults Board is to help and safeguard adults with care and support needs from abuse and neglect.
2. Richard Jones, CBE, is the Independent Chair whose role involves providing challenge and support to the Board and partner agencies in achieving their ambitions.
3. A progress report produced on behalf of the Independent Chair of the LSAB has been provided for the consideration of the Scrutiny Board and is set out in Appendix 1.
4. Safeguarding performance data has also been provided by the Adults and Health Directorate as additional information for the Board's consideration. This is set out in Appendix 2.

What impact will this proposal have?

5. The appended Leeds Safeguarding Adults Board (LSAB) progress report provides the Scrutiny Board with an open and transparent account of the progress being achieved to safeguard adults at risk of abuse and neglect. This report focuses upon the following seven key areas of priority:
 - Safeguarding and faith communities
 - Safeguarding within ethnically diverse communities
 - Multi-agency working in Leeds
 - Leeds Self-neglect Strategy
 - Developing approaches to Quality Assurance
 - Developing approaches to Safeguarding Adults Reviews
 - Working with wider safeguarding partnerships

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

6. This report contributes to and supports the ambitions of the Better Lives Strategy, the Council's strategy for people with care and support needs, which helps the Council deliver overarching Health and Wellbeing Strategy aim for Leeds to be: "A healthy and caring city for all ages, where people who are the poorest improve their health the fastest".
7. A key aspect of this strategy is the delivery in partnership of effective safeguarding activity to protect from harm the city's most vulnerable individuals, those at risk of harm and in need or potentially in need of care and support.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted?

Yes

No

8. The LSAB Independent Chair and appropriate officers from Adults and Health have been invited to attend today's meeting to present the appended report and performance data and address questions from the Scrutiny Board.

What are the resource implications?

9. The LSAB is jointly funded by the Leeds City Council: Adults & Health, the Integrated Care Board (previously the CCG) and West Yorkshire Police. This funding enables the Board to commission an Independent Chair and a Strategy Unit to support it to achieve its ambitions.

What are the key risks and how are they being managed?

10. The LSAB Annual Report is part of the risk management and assurance arrangements for Leeds City Council. As such there is a link through to the corporate risk on 'Safeguarding Adults' "Failure of (a) staff in any Council directorate to recognise and report a risk of abuse or neglect facing an adult with care and support needs in Leeds; (b) staff in Adult Social Care to respond appropriately, in line with national legislation and Safeguarding Adults procedures".

What are the legal implications?

11. Paragraphs 3 and 4 of Schedule 2 to the Care Act 2014 require every Safeguarding Adults Board to produce a Strategic Plan and an Annual Report for each financial year.

Appendices

- Appendix 1 – A progress report produced on behalf of the Independent Chair of the LSAB for the consideration of the Adults, Health and Active Lifestyles Scrutiny Board (November 2023).
- Appendix 2 – Latest safeguarding performance measures/data.

Background papers

- None.

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Report to Leeds City Council: Scrutiny Board LSAB Progress Report

7th November 2023

1. Introduction

This Scrutiny Board Progress Report draws upon the [LSAB Annual Report 2022/23](#) and [LSAB Strategic Plans for 2023/24](#) to provide an open and transparent account of the progress being achieved to safeguard adults at risk of abuse and neglect.

This report focuses upon seven key areas of priority but the wider work of the Board can also be noted within the Annual Report 2022/23 and Strategic Plan 2023/24. These seven areas are as follows, each incorporates additional updates to that recorded in the Annual Report 2022/23.

1. Safeguarding and faith communities
2. Safeguarding within ethnically diverse communities
3. Multi-agency working in Leeds
4. Leeds Self-neglect Strategy
5. Developing approaches to Quality Assurance
6. Developing approaches to Safeguarding Adults Reviews
7. Working with wider safeguarding partnerships

2. Responsibilities of Safeguarding Adults Boards (SABs)

Safeguarding Adults Boards are independent statutory bodies established by the Care Act 2014. The objective of Safeguarding Adults Board is to help and protect adults in its area who:

- (a) have needs for care and support
- (b) is experiencing, or is at risk of, abuse or neglect, and
- (c) as a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

The way in which an SAB must seek to achieve its objective is by co-ordinating and ensuring the effectiveness of what each of its members does¹.

It is important to note that Safeguarding Adults Boards do not in themselves provided safeguarding interventions or services and therefore it has a distinct role from that of the local authority. The role of the local authority is set out within the Care Act 2014 as follows:

¹ [Care Act 2014; Section 43](#)

The local authority must make (or cause to be made) whatever enquiries it thinks necessary to enable it to decide whether any action should be taken in the adult's case (whether under this Part or otherwise) and, if so, what and by whom².

3. Membership

Richard Jones CBE has been appointed as the Board's Independent Chair providing leadership, support and challenge to the partnership.

Board membership includes the local authority, the Integrated Care Board (previously the CCG) and West Yorkshire Police. These are referred to as the core statutory partners. Each of these partners voluntarily contribute to the costs of the Board.

Other members include each of the NHS Trusts, Probation Services, West Yorkshire Fire and Rescue Service, Leeds City Council Housing and Advonet.

The Board is a partnership arrangement and different workstreams are led by representatives of different member organisations, for example:

- Quality Assurance & Performance sub-group is chaired by a representative of Leeds Teaching Hospital NHS Trust
- The Learning & Development workstream is led by a representative of the Integrated Care Board
- The Exceptional Risk Forum (ERF) is chaired by a representative of Adults & Health
- The Leeds Self-neglect Strategy group is chaired by a representative of Leeds Teaching Hospital NHS Trust

The Board has a Citizen Reference Group adding a citizen perspective to its work as well as a Friends of the Board Network made up of wider organisations that act as a reference group and provide support to the Board.

4. Progress updates on 7 areas of priority

The work of the Leeds Safeguarding Adults Board is focused around its four key ambitions:

- Develop citizen-led approaches to safeguarding adults
- Promote awareness about safeguarding within communities and organisations
- Develop citywide approaches to safeguarding
- Learn from experience to improve how we work

a) Safeguarding within ethnically diverse communities

An example of the Board citizen-led ambitions is its work to promote awareness of safeguarding services and the confidence to reach out to statutory agencies amongst ethnically diverse communities.

² [Care Act 2014; Section 42](#)

Summary:

- Recognising that safeguarding referral rates differed across communities. The Board partnered with Voluntary Action Leeds who were well placed to work with community workers and community groups to understand any barriers experienced by ethnically diverse communities in accessing safeguarding services.
- Members of various community groups who took part attended the Board Listening Event to speak directly to the Board about their views and experiences. This approach has highlighted an opportunity to coproduce a new approach of supporting community organisations to support their communities.
- A key message from this engagement was that we ought to be focused on the needs of communities, rather than the diverse priorities of the many safeguarding services. As such the Safeguarding Adults Board is partnering with the Safeguarding Children Partnership, Safer Stronger Communities and Voluntary Action Leeds to develop a shared new neighbourhood support model. This would ultimately be developed with community groups too once a clearer proposal has been developed.
- This project is still at an exploratory stage and is likely to need 12–18 months to develop. It is however a new and exciting community-led approach that we hope can break down barriers to accessing support in Leeds.

b) Safeguarding within Faith Communities

A further example of this community-led approach and our ambition to promote safeguarding awareness is a project being undertaken to improve awareness of safeguarding within faith communities.

Summary:

Leeds Safeguarding Adults Board is working with Leeds Safeguarding Children Board and other such Board's across West Yorkshire and West Midlands to oversee development of bespoke, up to date, on-line adult and children safeguarding guidance for faith communities.

The plan is to produce guidance tailored towards six main religious faiths:

- a) Islam
- b) Christianity
- c) Judaism
- d) Buddhism
- e) Sikhism
- f) Hinduism

This guidance would be co-produced with faith communities which will be achieved with the support of 6 workshop events. The new guidance and toolkit will incorporate safeguarding Policy and Practices, Disclosure and Referrals, Safer Recruitment and Health and Safety, Domestic Abuse, On-line Teaching and Forums and On-line Safety which are now trending post the Covid-19 pandemic. Due to the joint regional

approach these workshops are likely to take place in Birmingham and so we are also exploring how we can link in local faith communities to the work of this project.

It is expected that much of the core content of the guidance for each faith will be very similar, however, reference to scripture, characters and icons will be bespoke for each faith.

The guidance will also include a simple self-assessment tool kit with bronze, silver and gold standards to help places of worship to benchmark improvement in their safeguarding arrangements. It is anticipated that this guidance will be complete before the end of 2023/24.

c) Multi-agency working in Leeds

An example of the Board's work to promote citywide approaches to safeguarding is illustrated by its work on multi-agency working in Leeds. Learning from Safeguarding Adults Reviews, an Appreciative Inquiry, and the Exceptional Risk Forum (ERF) is that whilst there is often very good multi-agency working in Leeds, there are occasions where this has not been as effective and coordinated as it could have been. The Safeguarding Adults Board has sought to address this directly through a new and innovative approach.

Summary:

- The Board has commissioned [SCIE](#) as an independent development partner and established a multi-sector steering group (of statutory and non-statutory organisations) to support a project of improvement and development.
- The approach is to use three workshops to explore practice in relation to specific individuals and to use this as a lens through which we can understand what promotes and what hinders good multi-agency working. These workshops are being undertaken in November 2023.
- The themes will be used as a basis for a Board Listening Event in January 2023 whereby Board and wider organisations can hear the learning and explore new approaches to improving practice.
- The approach is intentionally exploratory so as to involve sector leads in identifying the multi-agency working challenges experienced by their practitioners and to co-produce new approaches going forward. Completion of this project is anticipated in summer 2024.

d) Leeds Self-neglect strategy

The Board has completed a series of Safeguarding Adult Reviews in recent years concerning people who died in circumstances of self-neglect and has identified the need for a citywide approach and understanding. Based upon the learning from Safeguarding Adults Reviews the Board has:

- Produced a [LSAB Self-neglect policy](#)
- Provided multi-agency training
- Established an [Exceptional Risk Forum \(ERF\)](#)
- Disseminated key learning messages based on '[Always Care](#)'
- Held an appreciative inquiry to identify learning from good practice
- Established a multi-agency audit programme for 2023

The Board has also launched the Leeds Self-neglect Strategy.

Summary:

The [Leeds Self-neglect strategy](#) seeks to build upon the views and lived experiences of people who self-neglect, the views of practitioners and services, and the learning from the Safeguarding Adults Reviews in Leeds.

“Our Ambition is for Leeds be a city that always comes together to support and protect the safety and wellbeing of people who experience self-neglect....

To make real and lasting differences into how we support people who self-neglect in Leeds this needs to be a citywide approach. We are asking for all organisations, partnerships and strategic Board's to come together to help us support and protect people who self-neglect in Leeds”.

The strategy is based around 4 Always Care Commitments:

- 1. People: Always work with and alongside people who self-neglect*
- 2. Prevention: Always work to prevent the risk of serious self-neglect*
- 3. Partnership: Always bring partners together to support those at risk*
- 4. Practice: Always develop and support best practice in Leeds*

The Board has established a new multi-agency task and finish during 2023 to support its implementation. The ambition is to embed a citywide culture of support and understanding of self-neglect across the city that will lead to improved outcomes of people at risk.

e) LSAB Exceptional Risk Forum (ERF)

Learning from Safeguarding Adults Reviews in Leeds has identified the value of establishing an escalation process to support citywide partners. The LSAB [Exceptional Risk Forum](#) was established in recognition that sometimes, despite the best efforts of agencies to work together to intervene and provide support to someone, an exceptional risk to their safety can remain.

Summary:

First established in September 2021 the forum has now held over 30 discussions regarding individuals with some of the most complex and challenging circumstances in the city. In practice referrals will often concern individuals who find it difficult, for whatever reason, to accept support from services.

The Exceptional Risk Forum offer agencies a fresh perspective and multi-agency advice and recommendations as to how support could be provided.

The Forum is chaired by Leeds City Council: Adults & Health and is well represented by all NHS Trusts, Forward Leeds, Housing Leeds and the Integrated Care Board.

The approach and has been positively evaluated by participants, and the Forum has also heard of much excellent practice in Leeds, with practitioners clearly exploring all possible avenues to minimise risk and promote an individual safety and wellbeing.

There is an evaluation of the Exceptional Risk Forum being undertaken at this time which will support its further development.

f) Developing our approach to Quality assurance

The Board has developed a range of quality assurance processes over the last couple of years. This has included the following:

- LSAB Quality & Impact Self-assessment
- LSAB Dashboard
- LSAB Practitioner survey
- LSAB Annual Conversation
- LSAB Appreciative inquiry
- LSAB Multi-agency audit programme

The Board however is seeking to develop its approach for 2024.

Summary:

Moving forward the Board has identified the need to receive additional data sets from its partners, and for member organisations to develop their own internal quality assurance processes that complement those of the Board. Such an approach will help to integrate safeguarding quality assurance within member organisation governance structures and priorities.

The use of single agency audit processes is currently being explored around the theme of safeguarding enquiries within care and health settings. In this way member organisation and Board processes will work together rather than in isolation and provide for improved assurances.

g) Developing our approach to Safeguarding Adults Reviews (SARs)

All Safeguarding Adults Boards have a statutory duty to undertake Safeguarding Adults Reviews when:

'...an adult in its area dies as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the adult'.

SABs must also arrange a SAR if an adult in its area has not died, but the SAB knows or suspects that the adult has experienced serious abuse or neglect"³.

The purpose of the review is to identify learning that can be used to improve outcomes for others. Safeguarding Adult Reviews support the Board's ambition to continual learn from experiences of people in Leeds.

The Board is continuing to develop its approach and having established a new SAR sub-group in 2023 it has also introduced new assurance processes as out below:

Summary:

The new approach adopted by the Board is to consider the need to seek agency assurances in relation to any SAR referral, irrespective of whether this meets the SAR

³ [Care Act 2014, Section 44](#)

criteria. This approach has been trailed since the beginning of the year and is proving to be beneficial in identifying learning and improving practice in a far wider range of cases than previously.

It should be noted that the Board has only one ongoing Safeguarding Adult Review which will be concluded in October and reported to the Board in November and will be referenced in the Annual Report for 2023/24.

h) Working with wider Safeguarding Partnerships

The Board seeks to work closely with wider strategic safeguarding partnerships within the city, and across the region. This is supported by regular joint meetings between the respective chairs of the Leeds Safeguarding Children Partnership and Safer Stronger Communities, and close working relationships between the respective business/support units. This has led to much joint working in areas where interests and responsibilities coincide, some examples have been included within this report already, but a further summary is included below:

Summary:

- The Leeds Safeguarding Adults Board coordinates the West Yorkshire Safeguarding Adults Week providing for a programme of events to be held across the region incorporating Safeguarding Children Partnerships and Community Safety Partnerships.
- The Safeguarding Adults Board is working with the Leeds Safeguarding Children Partnership and Safer Stronger Communities on the project to support ethnically diverse communities to access safeguarding (See point b above).
- The [Exceptional Risk Forum](#) (ERF), and the Board's self-neglect policy have both been endorsed by the Safer Stronger Communities Executive. The Leeds Self-neglect Strategy is also being presented.
- The three Boards/Safeguarding partnership own a joint approach to [Think Family, Work Family](#) practice in the city, encouraging practice that recognises the needs of families as well as individuals.
- Similarly the three Board's/Partnerships also own a joint approach to '[Was not brought attend](#)' that promotes further professional curiosity as to why someone did not attend a medical or other appointment, if they were reliant on someone else to bring them.
- The Leeds Safeguarding Children Partnership and Safeguarding Adults Board share an [online organisational self-assessment](#) that can be used by any organisation in the city. The Leeds Children Partnership who host this resource have made it available across the region.
- The project in relation to Safeguarding and Faith Communities (See point a above) is shared project with the Leeds Safeguarding Children Partnership.
- During 2023 the learning and development workstreams of each of these Board's / partnerships have established shared resources around Professional Curiosity.
- There has also been joint learning reviews undertaken by the three partnerships. These include [Jake](#) and the thematic review of street-based lives.

Kieron Smith
LSAB Policy and Strategy Manager
Leeds Safeguarding Adults Board
27th September 2023

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Safeguarding Performance Measures

	Measure	Leeds Result	Leeds Trend							Comparisons						
		2022-23	2018-19	2019-20	2020-21	2021-22	2022-23	1yr trend	5yr trend	Yorkshire & Humber		Peer LAs		England		
										Avg.	Rank (of 15)	Avg.	Rank (of 16)	Avg.	Rank (of 152)	
Concerns	Number of safeguarding concerns	13526	8714	9785	10915	12205	13526	↑								
	Number of safeguarding concerns (per 100,000 pop.)	2119	1293	1568	1738	1943	2119	↑		1413	3	1465	4	1313	23	
Enquires	Number of safeguarding enquiries	3261	3365	3435	3095	2990	3261	↑								
	Number of safeguarding enquiries (per 100,000 pop.)	511	542	551	492	476	511	↑		518	8	517	6	387	36	
	By Source	Service Provider	28%	26%	25%	26%	27%	28%	↑		41%		32%		36%	
		Other - Known to Individual	68%	68%	68%	68%	66%	68%	↑		48%		59%		56%	
		Other - Unknown to Individual	7%	7%	7%	7%	8%	7%	↓		13%		13%		14%	
	By Location	Own Home	45%	40%	39%	46%	46%	45%	↓		37%		48%		49%	
		In the community (excluding community services)	4%	3%	3%	3%	3%	4%	↑		4%		5%		5%	
		In a community service	2%	3%	2%	1%	1%	2%	↑		2%		4%		3%	
		Care Home - Nursing	8%	13%	13%	10%	11%	8%	↓		11%		11%		10%	
		Care Home - Residential	29%	32%	31%	31%	29%	29%	↔		37%		22%		25%	
		Hospital - Acute	8%	3%	5%	5%	7%	8%	↑		3%		4%		4%	
		Hospital - Mental Health	2%	2%	2%	3%	2%	2%	↔		4%		4%		3%	
		Hospital - Community	1%	1%	1%	1%	1%	1%	↔		1%		1%		1%	
		Other	3%	3%	3%	2%	2%	3%	↑		3%		5%		6%	
	By Type	Physical Abuse	27%	39%	31%	30%	31%	27%	↓		30%		25%		26%	
		Sexual Abuse	5%	6%	4%	4%	5%	5%	↔		4%		5%		5%	
		Psychological Abuse	11%	15%	11%	13%	10%	11%	↑		13%		15%		18%	
		Financial or Material Abuse	14%	18%	15%	15%	13%	14%	↑		12%		16%		17%	
		Discriminatory Abuse	0%	0%	0%	1%	0%	0%	↔		0%		2%		1%	
		Organisational Abuse	2%	3%	2%	2%	3%	2%	↓		5%		9%		8%	
Neglect and Acts of Omission		45%	50%	38%	39%	41%	45%	↑		44%		42%		45%		
Domestic Abuse		4%	5%	5%	6%	5%	4%	↓		4%		7%		9%		
Sexual Exploitation		0%	1%	0%	1%	1%	0%	↓		1%		1%		1%		
Modern Slavery		0%	0%	0%	0%	0%	0%	↔		0%		1%		0%		
Self-Neglect	7%	3%	5%	6%	7%	7%	↔		6%		12%		10%			
Conversion	Percentage of safeguarding concerns that meet S42 threshold	24.1%	38.6%	35.1%	28.4%	24.5%	24.1%	↓		36.7%	12	35.3%	11	29.5%	96	
Outcomes	Percentage of people with a concluded safeguarding enquiry for whom their desired outcomes were fully or partially met	93.7%	96.5%	97.2%	93.5%	94.6%	93.7%	↓		98.0%	13	95.2%	10	94.8%	82	
	Percentage of S42 safeguarding enquiries where a risk was identified and the reported outcome was that the risk was reduced or removed	87.2%	90.7%	89.0%	86.7%	89.2%	87.2%	↓		93.3%	13	91.5%	14	90.5%	119	
Capacity	Percentage of individuals lacking capacity who were supported by advocate, family or friend	92.6%	93.2%	93.4%	91.3%	92.5%	92.6%	↑		87.1%	8	84.2%	9	83.1%	68	

Notes
Peer LAs - a nationally defined group of authorities with similar socio-economic and geographic factors
Enquiries by Source/Enquiries by Location: Percentage values will not total 100% due do rounding of figures in published data.
Enquireis by Type: Percentage values will not total 100% as an enquiry may relate to more than one type of abuse.

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Street-lives Thematic Review ~ Progress Update

Date: 7th November 2023

Joint Report of the Director of Communities, Housing and Environment and Director of Adults and Health.

Report to: Scrutiny Board (Adults, Health, and Active Lifestyles)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

This report is presented as a high level progress statement against the recommendations set out in the commissioned Leeds independent thematic review: [Understanding and progressing the city's learning of the experience of people living a street-based life in Leeds](#)

Recommendations

Members are asked to:

- a) Note the report and progress made and
- b) Support the development of a Leeds Health Inclusion/ People First Board

What is this report about?

- 1 At the request of the Adults, Health and Active Lifestyles Scrutiny Board, the appended report provides a high level progress statement against the recommendations in the commissioned Leeds independent thematic review: [Understanding and progressing the city's learning of the experience of people living a street-based life in Leeds](#).
- 2 It is set out under three headers: I) Leadership and Prevention II) Intervention and III) Recovery.

What impact will this proposal have?

- 3 In September 2018, the City Council's Executive Board endorsed the establishment of the Leeds Street Support Partnership to collectively work across systems to reduce the prevalence and impact of rough sleeping on people. In the winter of 2019/20, Leeds Safeguarding Adults Board commissioned a thematic review, with the specific intention to identify additional learning.
- 4 Much has been achieved in Leeds during this period, including learning from the 'Everyone In' directive, and the subsequent Leeds Transition and Recovery Framework. Many lives have been turned around but there are significant and emerging challenges. There remains a strong commitment to the on-going 'system change' and action at numerous levels. This agenda remains health and wellbeing priority for the city.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

- 5 The current Leeds Health and Well-being strategy sets out the ambition that Leeds will be a healthy and caring city for all ages. The aims of integrated care, support many of the strategy's principles of people first... 'the best care, in the right place, at the right time' and this is fundamental for this population group living a street-based life, many who have multiple disadvantage and severe complex needs.

What consultation and engagement has taken place?

Wards affected: City ward (primarily city centre)

Have ward members been consulted?

Yes

No

- 6 Previous engagement of Scrutiny members and aligned to the refreshed Health and Well-being Strategy.
- 7 In July 2023, the Councils Executive Board formally approved the new statutory required, 'Homeless and Rough Sleeping Strategy' (2023 – 2028)

What are the resource implications?

- 8 Any related resource implication to the thematic review will be reflected as part of the appending report.

What are the key risks and how are they being managed?

- 9 Any related risk management implications will be reflected as part of the appending report.

What are the legal implications?

- 10 Any related legal implications will be reflected as part of the appending report and in due accordance with the governance and published reports of the Leeds Safeguarding Adults Board.

Appendices

- Appendix 1 - Progress report on the recommendations set out in the Thematic Review of people living a street-based life. At the request by the Scrutiny Board, appendix 1 also includes some of the core metrics relating to rough sleeping and comparison with other core cities. This information is accessible under the data provided under Open Government Licence v3.0 and at the time of the report is the most up to date published information.

Background papers

- None



Progress report on the recommendations set out in the Thematic Review of people living a street-based life.

Executive Summary

1. This report is presented as a high level progress statement against the recommendations in the commissioned independent thematic review: [Understanding and progressing the city's learning of the experience of people living a street-based life in Leeds](#). This is set out under three headers: I) Leadership and Prevention II) Intervention and III) Recovery.
2. Much has been achieved in Leeds during this period, including national recognised innovation. As a city we compare favourably with other core cities and are highlighted as good practice relating to homeless prevention and for the action collectively undertaken for new presentations on the street. Many lives have been turned around and it is that what matters...**People**.
3. September 2023 saw the 5th year anniversary of the Leeds Street Support Partnership, and reducing the scale, prevalence and impact of rough sleeping remains a priority for the city. At the core of the city's ambition is preventing rough sleeping happening in the first place. Any instances of rough sleeping should be **rare, brief, and non-recurrent**, so throughout the 'pathways' from street to home, the 'system' needs to work in an integrated way, making every adult matter and making every contact count. This is fundamentally a health and wellbeing issue, and has to be a collective responsibility across the 'system' so:
 - ☐ Anybody rough sleeping or at risk, is identified and is offered helped (**Prevention**)
 - ☐ Nobody in temporary accommodation returns to the streets (**Intervention**)
 - ☐ Everybody receives an appropriate offer of support (**Recovery**)
4. We are however not complacent, there remains significant and emerging challenges, with real pressures in and across the system, some in our control and some which are not. There does remain a strong commitment to the on-going 'system change' action required at numerous levels. This agenda sits across a number of key Strategic and Operational Boards, all who are committed to learning, listening, and applying change where it can.

Progress against the recommendations

I) Leadership and Prevention

Developing a whole-city Leeds Street-based Lives Strategy with clear governance (7.1.1)

5. The Leeds strategy aligns to the national **Working Together to End Rough Sleeping Strategy** and has a clear ‘people’ and ‘place’ focus, based on our local intelligence and understanding. The delivery of the local strategy is overseen through a clear partnership governance, accountability, and meetings schema (Gold, Silver, and Bronze), including connectivity and collaboration with connected significant Boards across the city; this is reviewed on regularly basis to ensure it is ‘fit for purpose’.
6. Each year the Leeds Street Support Partnership completes a comprehensive self-assessment around criteria aligned to Prevention, Intervention, Recovery as well as Systems Change and Outcomes. Learning from this is taken into the co-produced annual Leeds Rough Sleeping Delivery Plan. For 2023/24, this includes 6 Strategic Commitments, these have also been included in the new **Leeds Homeless and Rough Sleeping Strategy 2023-2028**.
7. Quarterly Performance Reviews are undertaken by Silver against the Delivery Plan with named officers being required to provide written updates against delivery of the objectives and Outcomes Framework. This is documented and RAG rated with an escalation procedure in place for operational requirements and/ or raising through Gold. Performance is measured using the Department of Levelling Up, Communities and Housing (DLUCH) Outcomes Framework and local Leeds metrics, enabling the partnership to challenge and the Board to prioritise tasks for partners to further understand local trends and issues and seek solutions.

Recognise those living Street-based Lives as a priority group for Recognising and Addressing Inequalities (7.1.2)

8. The key city Boards recognise those on the street, at risk of and/ or returning to rough sleeping are not homogenous, they are ‘People First’ with unique personal experiences, histories, and circumstances.
 - ▣ Many have experienced trauma, often in their childhood and/ or early adulthood, for example abusive childhoods, family breakdowns, violence, debt and compounded by other known factors of multiple disadvantages.
 - ▣ For people with ‘severe complex needs’ and who display ‘risky behaviours’, they are subjecting themselves, their families and communities to harm, or significant risk of increased harm.
 - ▣ For people who have ‘non’ or ‘destructive’ forms of engagement it can lead to exclusion and a repeat cycle of rejection, resulting in insecure attachment styles, affecting their engagement with support. Such trauma often underpins an ambivalence towards or dismissal of self-care and neglect.

- ▣ Many have mental health issues, including a high prevalence of self-harm and general poor health is evident. The most common specifically identified mental health issues are depression and schizophrenia; other concerns are mainly anxiety disorders, bi-polar or personality disorders.
 - ▣ The ease and availability of drugs on the street can affect an individual's decision to use drugs and/or reduce the likelihood of them accessing treatment for their physical and mental health. For many this is a linked to their extended social network and community.
 - ▣ For those on the street for the first time, experiencing homelessness can make them extremely vulnerable, and they face multifarious challenges; there is an increased risk of exploitation, violence and abuse against them, trafficking, and involvement in urban street gangs or organised criminal activity.
 - ▣ For those who frequently 'fall through the gaps' between services and systems, where people do not fit legislative requirements and/ or numerous organisational criteria/ thresholds, this makes it harder for them to address their personal issues, problems and thereby lead fulfilling lives. As a result, they can get caught in a 'revolving door' and navigating to the 'exit door' can be challenging.
9. The Leeds Street Support Partnership seeks to respond with and for people with multiple disadvantage and inequalities, through a health equity approach. This is multi-layered and includes embedding systems change.
- ➔ During the pandemic, a Protect Group and Target Priority Group (known people with a history of long-term rough sleeping) was established for a detailed multi-agency response. The Target Priority Group remains, and the 'cohort' is identified based on intelligence and professional judgment on an annual basis. A refreshed personal plan is developed (high support/ high challenge), which is overseen by an assigned Lead Professional and through on-going a multi-agency meeting, each case is reviewed collectively on a monthly basis to track progression into recovery.
 - ➔ Operationally, all known people rough sleeping have an identified Lead Professional and assigned Key Workers, adopting a strengths-based approach to create, review, and progress a bespoke Personal Plan.
 - ➔ Individual cases can be escalated through the Multi-Agency Solution Panel (MASP) or through to the Exceptional Risk Forum (ERF) arrangements, with system change risks/ blockages raised at Silver and/ or Gold for consideration.
 - ➔ Multi-agency risk management plans including safeguarding and safety plans are co-ordinated through the Safeguarding and Risk Manager (SARM/ Social Worker) and Specialist Workers are brought in, according to the need of the person.
 - ➔ All of the above is undertaken through an embedded Adult Social Care approach, High Support/ High Challenge with the SARM providing oversight for the High Risk/ Severe Complex Needs cases. This has developed during this period and been refined within a co-produced risk management framework.
 - ➔ At a service level be this on-street, in off-street accommodation and or in the community, each service has adopted a Trauma Informed response, in line with the city principles and practice.
 - ➔ Drug and alcohol prevalence rates are high among people living street-based lives. As a consequence, Forward Leeds, the city's integrated drug and alcohol service, has a dedicated Rough Sleepers Team, who work on the streets and refer people

into appropriate treatment, as needed. In addition, one of the innovative projects it has piloted this year in collaboration with partners, has been the Buvidal programme, with a cohort of people who are living street-based lives. Essentially, this is a medicine used to treat dependence on opioid (narcotic) drugs such as heroin or morphine. Those participating also receive medical, social, and psychological support. This is a regular injection, with the active substance being Buvidal, buprenorphine, which is a partial opioid agonist (it acts like an opioid drug but less powerfully). This means it can be used in a controlled way to help prevent withdrawal symptoms and reduce the urge to misuse other opioids. Benefits for service users have included removal of the need for daily pharmacy visits, reducing the risk of diversion, improved medication adherence, stability and engagement with treatment and supportive services. Findings from the work with sex workers are positive and were recently published.

10. Work is currently being progressed via Task and Finish Group to establish a **Leeds Health Inclusion/ People First Board** with senior level cross-sector representation, for specific population groups facing multiple disadvantage and who have severe complex needs. This will focus on system change (bite size chunks, through agreed prioritisation) where there is evidence base of 'pinch points' in the system and pathways to recovery. This will seek to 'smooth out hard edges' and ensure the voice of people with lived experience is heard, listened to, and acted on, as part of improving service delivery...be this a single service or connected services. It is also intent that the Board consider and commission innovation and breakthrough opportunities, within an agreed governance framework:

- **Test** - an agreed change project, with clear envisaged outcomes
- **Target** - identify a small population group.
- **Track** - measure at an individual and population group level change (before, during and after)
- **Transform** - assess, evaluate change, and apply learning.

Agreeing terminology that makes sense to everyone (7.1.3)

11. The wider partnership is committed to ongoing promotion and application of a consistent use of language, description, and narrative, which reflects a collective understanding of the needs of people living street-based lives.
12. The use of language and application has developed as a collective over the period and is reflected in a positive and inclusive way:
- i) In conversations and engagement with people the practitioners work with and for
 - ii) In written reports/ documents at used at meetings and
 - iii) Outward facing public engagement.
13. Language continues to evolve and change...this remains a priority when working with people. Over the last five years, through the integrated Leeds Street Support partnership 'challenge and check' principles of listening to improve within a safe space, means there is more consistent use of language and more in common than difference across the system.

II) Intervention

Seeing the person and their strengths through the lens of Multiple Exclusion Homelessness (7.2.1)

14. At an operational and strategic level an approach is taken which seeks to be trauma informed, strengths based, person centred and examines all of the person's needs and to offer a coordinated 'wrap around' support package.
15. Over the last few years there has been increased closer working across the health, social care, housing, and criminal justice pathways. This increased integration has ensured a greater understanding, collaboration and focus on people.

Developing an effective multi-agency approach to provision of intensive support to ensure tenancies are sustainable (7.2.2)

16. Additional supported housing and navigator support has been developed significantly since the review and coming out of the pandemic. This includes for example, the development of a women's pathway, through the gender informed and gender responsive 'Somewhere Safe to Stay' and 'Somewhere Safe to Live'.
17. Additional funding has also been secured (many in a competitive rounds) through a number of rounds of the Rough Sleeping Accommodation Programme to purchase and repair properties and to provide navigator support. Navigator posts are funded by the Rough Sleeping Initiative (RSI) grant. These posts provide intensive support and work with a smaller group of people, generally a 1:6 or 1:8 ratio of navigator to person receiving support. Navigators currently working at capacity with c80+ people who have history of being street homeless. The focus is on the health and wellbeing of the person and practical support such as managing a home, and use of social prescribing for as long as is needed to enable tenancy sustainment. The RSI grant is a 3-year tapered fund until March 2025.
18. Local intelligence and evidence from the monthly counts has shown that people with navigator support are significantly less like to be found rough sleeping on the counts, are more likely to be actively engaged in recovery, are more likely to connect to the community where they live, and less likely to return to the streets.
19. In September, the 'Street2Tenancy' Housing First pilot commenced through funding secured (via RSI funding uplift bid until March 2025), and an additional 3 navigators will be employed to work with people on the street, supporting them into their tenancy and reconnection in the community.

Supporting effective information-sharing across services (7.2.3)

20. In line with Information Sharing Protocols, all services who are part of the Leeds Street Support Partnership are signed up to the Information Sharing Agreements for the sharing of individual data as part of gold, silver and bronze arrangements and case conferencing policies.
21. Messages about the need for information sharing are reinforced by commissioners and facilitated as part of referral pathways.
22. The Gateway Information System holds both personal and aggregate data and due governance is in place as to who can access what and is fully auditable and compliant with GDPR.
23. The SARM brings an additional level of effective information sharing of people of concern, high risk/ high harm through Professionals meetings and the MASP.

Access to services to support effective intervention (7.2.4)

24. The Leeds Street Support Partnership Silver group has co-ordinated numerous successful bids since its inception. These are co-produced and based on intelligence, evidence, and gaps in provision, where most benefit to people in need will be realised and achieved, with the financial envelope. This also includes evidence (survey and focus group work) from people with lived experience. The result being increased single agency and multi-agency provision and increased access to timely support and intervention.
25. Learning from the covid Leeds Rough Sleeping Transition and Recovery Framework has, where it can be, applied and strengthened the city's high support/ high challenge approach. This includes communication and joint work within and outside the city centre, this is now well developed within a wider network at a local level. Where there are concerns there are now places and people and where these can be highlighted and subsequently addressed, to aid sustainable change.
26. In specific situations, e.g.: where Dispersal Notice/ Partial Closure Order is being issued (in the city centre and/ or in the localities) due to risk, threat and harm, there is clear good practice adhered to through the Leeds Street Support Partnership (before, during and after). This enables the practitioners on-street and those who are responsible for the on-street resources to inform, encourage and enable people to adhere with the legal requirement.
27. There remain challenges for people moving from public institutions to the community, specifically in securing sufficient, appropriate, and timely transitional accommodation to meet need and connect people to integrated support rehabilitation and recovery move-on pathways. There remains 'pinch points', hence why the below are included in the delivery plan for 2023/ 24 as requiring further step change improvements.

- Demand for and access to primary, secondary, and tertiary healthcare is high. People who are homeless are more likely to attend A&E, be admitted for treatment but less likely to complete treatment.
- Funding was secured for the Out of Hospital work to reduce need for admission to hospital and to aid timely discharge. This team are fully connected to both the bronze and silver groups, ensuring wherever possible synergy to aid better outcomes for people. The out of hospital care programme has funding until April 2024 with commissioners exploring further funding to sustain the service.
- The Transfer of Care hub have employed 2 housing case workers to assist with patient flow within hospital settings. Further work has been completed with LTHT and TOC regarding duty of ED and Hospital to complete DTR. Data has been provided regarding their referrals improvement measures can be put in place. improvement.
- Additional work has taken place to ensure that pathways out of prison are better developed. Specifically, this includes prison releases, with a focus on improving deliverables aligned to the existing funding for Accommodation for Ex-Offenders scheme (AFEO) into private rental sector accommodation and through the Rough Sleeping Accommodation Programme for local authority tenancies.

28. The Drug Strategy 'From Harm to Hope' will see additional funding is available over at least the next three years for Drug and Alcohol treatment. This will strengthen the response to people in need, enabling increased flexible services delivery. Long term funding for a Safeguarding and Risk Manager (Adult Social Care Social Worker) has been secured from the Council and an extension of the RSI funded Social Worker.

Effective engagement (7.2.5)

29. Close working protocols are in place and have been reviewed in relation to guidance and development opportunities to enable frontline practitioners to manage disengagement effectively. Those of high risk/high need are managed effectively through the SARM and the embedded risk management approach put in place.

III) Recovery

Safeguarding adults (7.3.1)

30. Considerable work has been done to consult frontline workers and people with lived experience as part of a focus on self-neglect by LSAB. This has included a thematic review. Organisations working to support people living street-based lives have been actively involved. A policy has been published and a strategy developed.

Understanding self-neglect (7.3.2)

31. The LSAB have ensured those working with adults living street-based lives should be a fundamental part of that development and be able to access its learning and development opportunities. This learning and development work is being actively shared across all relevant agencies.

Recovery: Joint commissioning (7.3.3)

32. Commissioners work closely together and there are examples of pooled funding and also aligning budgets. A positive example is the alignment of the contracts from the Integrated Care Board for Bevan Healthcare and LCC for St Anne's Resource Centre to enable the investment into a new Health and Being Centre in the city centre.

Appendix: Rough Sleeping Core Metrics with Core Cities Comparison

People found rough sleeping on a single night (per 000 population)							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	0.15	0.18	0.12	0.05	0.08	0.11	0.10
Manchester	0.11	0.09	0.11	0.05	0.09	0.16	0.07
Birmingham	0.02	0.04	0.03	0.03	0.02	0.03	0.03
Leeds	0.05	0.05	0.05	0.03	0.03	0.06	0.05
Liverpool	0.04	0.06	0.04	0.04	0.02	0.04	0.04
Nottingham	0.10	0.13	0.08	0.08	0.09	0.13	0.07
Sheffield	0.06	0.04	0.03	0.03	0.03	0.06	0.05
Newcastle upon Tyne	0.05	0.05	0.05	0.04	0.05	0.04	0.04

People found rough sleeping on a single night							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	70	85	58	25	38	53	49
Manchester	61	49	58	28	52	86	41
Birmingham	28	46	39	35	26	36	30
Leeds	43	44	37	24	23	48	42
Liverpool	21	28	21	19	12	20	19
Nottingham	32	41	27	25	29	42	21
Sheffield	33	21	15	16	19	36	28
Newcastle upon Tyne	16	15	14	13	15	12	12

People found rough sleeping - total month							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	145	130	134	109	64	87	142
Manchester	117	95	87	88	99	86	163
Birmingham	81	99	95	96	84	88	72
Leeds	111	120	96	89	99	97	98
Liverpool	116	136	113	106	94	102	102
Nottingham	152	177	198	154	190	180	219
Sheffield	115	93	88	98	104	112	90
Newcastle upon Tyne	74	78	64	64	71	60	53

No. of people in off street accommodation							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	72	67	68	79	79	74	53
Manchester	28	36	21	19	19	13	27
Birmingham	10	13	16	16	8	16	16
Leeds	78	80	99	98	102	95	110

Liverpool	52	54	51	69	75	73	74
Nottingham	48	50	52	64	62	65	161
Sheffield	22	22	20	16	18	17	22
Newcastle upon Tyne	155	150	144	144	153	164	179

Of which, are new							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	66	39	48	17	16	42	27
Manchester	53	24	46	22	42	37	77
Birmingham	27	34	24	36	23	33	28
Leeds	13	16	16	9	1	7	7
Liverpool	27	43	34	26	21	34	23
Nottingham	69	80	109	60	31	44	108
Sheffield	27	11	11	18	12	18	13
Newcastle upon Tyne	23	18	11	11	12	9	7

No. people newly accommodated in off street accommodation since last month							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	31	23	16	27	22	20	21
Manchester	10	16	19	15	13	13	14
Birmingham	23	13	16	16	8	16	34
Leeds	40	48	58	49	56	42	61
Liverpool	17	26	24	31	24	20	23
Nottingham	48	12	14	48	15	14	70
Sheffield	4	6	5	24	6	4	10
Newcastle upon Tyne	53	38	44	44	50	46	67

People who have moved into med and long term accommodation since last month							
Local authority	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Bristol, City of	3	3	7	8	9	8	8
Manchester	6	7	7	6		5	5
Birmingham	27	11	11	18	10	4	7
Leeds	25	27	24	13	24	21	31
Liverpool	15	16	27	15	17	17	13
Nottingham	19	17	14	8	14	9	15
Sheffield	3	2	2	2	3	4	6
Newcastle upon Tyne	49	54	44	44	37	39	42

Data provided under Open Government Licence v3.0

Work Schedule

Date: 7th November 2023

Report of: Head of Democratic Services

Report to: Scrutiny Board (Adults, Health and Active Lifestyles)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year. In doing so, the work schedule should not be considered a fixed and rigid schedule, it should be recognised as a document that can be adapted and changed to reflect any new and emerging issues throughout the year; and also reflect any timetable issues that might occur from time to time.
- The Scrutiny Board Procedure Rules also state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.
- The latest version of the Board's work schedule is attached to this report for the Board's consideration.
- This report also references key issues and actions stemming from the Board's working group meeting on 23rd October 2023 in relation to children's neurodiversity.
- Also appended is a letter from the Leeds Teaching Hospitals NHS Trust that has been directed to all Councillors and provides an update on its mortuary service, which relates to the earlier engagement work with the Adults, Health and Active Lifestyles Scrutiny Board on its out of hours bereavement arrangements.

Recommendations

Members are requested to note this report and consider the Scrutiny Board's work schedule for the 2023/24 municipal year.

What is this report about?

1. All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year and therefore the latest version of the Board's work schedule for the remainder of the municipal year is attached as Appendix 1 for Members' consideration.
2. The latest Executive Board minutes from the meeting held on 18th October 2023 are also attached as Appendix 2. The Scrutiny Board is asked to consider and note the Executive Board minutes, insofar as they relate to the remit of the Scrutiny Board; and consider any matter where specific scrutiny activity may also be warranted.

Developing the work schedule

3. When considering any developments and/or modifications to the work schedule, effort should be undertaken to:
 - Avoid unnecessary duplication by having a full appreciation of any existing forums already having oversight of, or monitoring, a particular issue.
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.
 - Avoid pure "information items" except where that information is being received as part of a policy/scrutiny review.
 - Seek advice about available resources and relevant timings, taking into consideration the workload across the Scrutiny Boards and the type of Scrutiny taking place.
 - Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year.
4. To deliver the work schedule, the Board may need to undertake activities outside the formal schedule of meetings – such as working groups and site visits. Additional formal meetings of the Scrutiny Board may also be required.

Scrutiny Working Group Meeting on Children's Neurodiversity

5. During its consideration of the existing all age Leeds Mental Health Strategy, the Adults, Health and Active Lifestyles Scrutiny Board had raised the issue of children's neurodiversity assessments and services in Leeds. It was subsequently agreed that the Board would hold a working group meeting to further explore the existing challenges surrounding children's neurodiversity and the actions being taken/planned to address such challenges.
6. A working group meeting was held on 23rd October 2023 to which all Board Members were invited to attend. An invitation was also extended to the Executive Member for Children's Social Care and Health Partnerships and the Chair of the Children and Families Scrutiny Board. Representatives from the Leeds Health and Care Partnership; Leeds Community Healthcare NHS Trust; and the Children and Families Directorate were in attendance to present a briefing to the working group and address Members' questions.
7. In summary, the following key points were raised and discussed during the meeting:
 - *Increasing demands* - In Leeds, referrals for neurodiverse assessments for children aged between 0 and 5 years increased from 159 per year in 2016 to 585 per year in 2022. Referrals for neurodiverse assessments for children aged between 5 and 18 years have increased from 361 per year in 2016 to 1455 per year in 2023 (part year). It was acknowledged that this increasing demand for assessment and support for children and young people who are neurodiverse mirrors the national picture.

- *Workforce capacity impacts on waiting times* – It was noted that commissioning capacity has not kept pace with the significant and maintained increase in referrals. Locally, this has led to significant waiting times. The waiting times for assessment have also been exacerbated further by high turnover of clinical staff skilled in delivering assessments (often head hunted by private providers of neurodiverse assessments) resulting in vacancies which are hard to fill due to national shortages of key professionals such as psychologists and paediatricians. Work is therefore being undertaken to explore how other key elements of the workforce, such as Advanced Clinical Practitioners, can be maximised to help alleviate some of the pressures.
- *Adopting a needs-based approach* - Health, care and education partners in the city are undertaking a significant piece of work to define the strategy for the neurodiversity assessment service for children and young people. This focuses on a needs-based approach in recognition that whilst diagnosis of ADHD and autism is important, support and reasonable adjustment for children, young people and families should be universally available, with or without a diagnosis. Importance was placed on a family/carers having access to local support while waiting for a formal assessment, particularly in recognition that conversion rates from referral to diagnosis is high (about 95%). Such support sessions also provide a rich bank of observational data which can be used as part of the ongoing neurodiverse assessment. It was recognised that schools have a particular vital role in meeting the educational needs of pupils who are neurodiverse and will therefore require access to ongoing workforce support and training, such as that provided by the STARS (Specialist Training in Autism and Raising Standards) Team.
- *The patient's statutory right to choose* – Patients have a statutory right to choose an alternative assessment route with an alternative assessment provider who may have shorter waiting times. It was noted that work is underway to develop guidance for parents, carers and GPs on the choice of other providers available to support informed decision making. It was also acknowledged that any referral made to a qualified private provider under the NHS Right to Choose is paid for by the NHS and will therefore still have cost implications locally.
- *Health inequality impacts* – It was recognised that with an increasing demand for NHS assessments for children and young people who are neurodiverse then more affluent families/carers with the ability to purchase their own private assessment are more likely to do so to help speed up receiving a formal diagnosis, leaving those families living in more deprived communities at a disadvantage. It was noted that delays or unequal access to formal assessments may also impact on the ability to access vital welfare benefits, such as Disability Living Allowance.
- *Strengthening partnership working* - It was acknowledged that the solution for effective and sympathetic management of the neurodiverse population in children and young people in Leeds can only be achieved by continuing to strengthen partnership working. Workshops have therefore been held to understand the issue at scale and to bring partners (including families) together to identify and ultimately implement solutions. A further summit is also scheduled for December 2023.
- *Access to online information tools* - An information Hub has been established on the MindMate website about neurodiversity ([Neurodiversity information hub - MindMate](#)). This provides customised information for children, young people, their families and anybody working within the area of neurodiversity from definition through to support groups, strategies, financial support and real-life examples.

8. At the conclusion of the meeting, it was agreed that the Chair of the Adults, Health and Active Lifestyles Scrutiny Board and the Chair of the Children and Families Scrutiny Board would

send a joint letter to the government on this matter emphasising the urgent need for action to help local health services address the increasing demand pressures.

Leeds Teaching Hospitals NHS Trust – Mortuary Service

9. Appended to this report is a letter from the Leeds Teaching Hospitals NHS Trust which has been sent to all Councillors to provide an update on its mortuary service after undertaking a review of its out of hours bereavement arrangements. Having engaged with the former Adults, Health and Active Lifestyles Scrutiny Board in the early stages of its review process back in February 2023, the Trust has approached the Chair to arrange for an update report to be brought to a future meeting of the Scrutiny Board, which is to include an update on the introduction of a new statutory Medical Examiner System. It is proposed that this is scheduled into the work programme for the Board's January 2024 meeting.

What impact will this proposal have?

10. All Scrutiny Boards are required to determine and manage their own work schedule for the municipal year.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

11. The terms of reference of the Scrutiny Boards promote a strategic and outward looking Scrutiny function that focuses on the priorities set out in the Best City Ambition.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted? Yes No

12. The Vision for Scrutiny states that Scrutiny Boards should seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources prior to agreeing items of work.

What are the resource implications?

13. Experience has shown that the Scrutiny process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.
14. The Vision for Scrutiny, agreed by full Council also recognises that like all other Council functions, resources to support the Scrutiny function are under considerable pressure and that requests from Scrutiny Boards cannot always be met.
15. Consequently, when establishing their work programmes Scrutiny Boards should consider the criteria set out in paragraph 3.

What are the key risks and how are they being managed?

16. There are no risk management implications relevant to this report.

What are the legal implications?

17. This report has no specific legal implications.

Appendices

- Appendix 1 – Latest work schedule of the Adults, Health and Active Lifestyles Scrutiny Board for the 2023/24 municipal year.
- Appendix 2 – Minutes of the Executive Board meeting on 18th October 2023.
- Appendix 3 – Letter from Leeds Teaching Hospitals NHS Trust updating local councillors on its Mortuary Service.

Background papers

- None.

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SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2023/2024 Municipal Year

June 2023	July 2023	August 2023
Meeting Agenda for 13/06/23 at 1.30 pm.	Meeting Agenda for 11/07/23 at 1.30 pm.	No Scrutiny Board meeting scheduled
Co-opted Members (DB) Scrutiny Board Terms of Reference (DB) Potential Sources of Work (DB) Performance Update (PM) Innovation in Health and Care in Leeds (PSR)	Leeds Mental Health Strategy 2020 - 2025 (PSR) Healthy Leeds Plan Refresh (PSR) Leeds Tier 3 Specialist Weight Management Service – Scrutiny Board Statement (PSR)	
Working Group Meetings		
Health Service Developments Working Group 28/06/23 @ 3pm.		
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2023/2024 Municipal Year

September 2023	October 2023	November 2023
Meeting Agenda for 12/09/23 at 1.30 pm.	Meeting Agenda for 10/10/23 at 1.30 pm.	Meeting Agenda for 07/11/23 at 1.30 pm.
Access to General Practice (PSR) Director of Public Health Annual Report 2022 (PM) Formal Response to Scrutiny Statement re: Leeds Tier 3 Specialist Weight Management Service (PSR)	Leeds Health and Care System Resilience and Winter Planning (PSR) Workforce challenges impacting on health and care service delivery in Leeds (PSR) Home First Programme (PSR)	Leeds Safeguarding Adults Board Progress Report (PSR) Street-lives Thematic Review (PSR)
Working Group Meetings		
	Neurodiversity assessments for children (PSR) 23/10/23 @ 10 am	Access to local NHS Dental Services (PSR) – 16/11/23 @ 10 am
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2023/2024 Municipal Year

December 2024	January 2024	February 2024
No Scrutiny Board meeting scheduled	Meeting Agenda for 16/01/24 at 1.30 pm.	Meeting Agenda for 13/02/24 at 1.30 pm.
	Performance Report (PM) Financial Health Monitoring (PSR) 2024/25 Initial Budget Proposals (PDS) Best City Ambition – Update (PDS) Leeds Teaching Hospitals NHS Trust Out of Hours Bereavement Arrangements (PSR)	Community Health and Wellbeing Service Pilot (PSR) Suicide Prevention Action Plan (PSR)
Working Group Meetings		
2024/25 Initial Budget Proposals (PDS) 18/12/23 @ 11 am.		
Site Visits / Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring



SCRUTINY BOARD (ADULTS, HEALTH AND ACTIVE LIFESTYLES) Work Schedule for 2023/2024 Municipal Year

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March 2024	April 2024	May 2024
Meeting Agenda for 12/03/24 at 1.30 pm.	No Scrutiny Board meeting scheduled	No Scrutiny Board meeting scheduled
Supporting Healthy Weight and Active Lifestyles (PSR) End of year statement		
Working Group Meetings		
Site Visits/Other		

Scrutiny Work Items Key:

PSR	Policy/Service Review	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring

EXECUTIVE BOARD

WEDNESDAY, 18TH OCTOBER, 2023

PRESENT: Councillor J Lewis in the Chair

Councillors S Arif, D Coupar, M Harland,
H Hayden, A Lamb, J Lennox, J Pryor,
M Rafique and F Venner

- 45 Exempt Information - Possible Exclusion of the Press and Public**
RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt from publication on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-
- (A) That Appendix C to the report entitled, 'Future of Six High Rise and Resident Rehousing - Bailey and Brooklands Towers, Ramshead Heights, Leafield Towers, Raynville Court and Grange', referred to in Minute No. 49 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and be considered in private. This is on the grounds that it contains information relating to financial valuations of the land per site to support the options appraisal content (Appendix B to the submitted report). It is designated as being exempt from publication because disclosure would be likely to adversely affect the commercial interests of the Council. It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information at present; and
 - (B) That Appendices B and C to the report entitled, 'Accelerated Property Releases and Disposals', referred to in Minute No. 58 be designated as being exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 and be considered in private. This is on the grounds that these appendices contain information relating to the financial and business affairs of the Council including valuation details for the properties included within the submitted report. It is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information at present.

46 Late Items

Late Item of Business – Agenda Item 10 – ‘The Implications of the Network North Government Announcement for Leeds’

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, ‘The Implications of the Network North Government Announcement for Leeds’.

This was due to the fact that the submitted report was in response to the recent Government announcement regarding Network North, and as such the report was not able to be included within the agenda as published on 10th October 2023. However, given the significance of this announcement, it was deemed appropriate for the matter to be brought to the attention of Executive Board at the earliest opportunity. (Agenda Item 10 and Minute No. 53 refers).

47 Declaration of Interests

Agenda Item 9 (Transpennine Route Upgrade – Transport and Works Act Order Representation)

Both Councillors J Lewis and M Harland drew the Board’s attention to the fact that, in their respective capacities as Ward Councillors, they have both had significant engagement on issues around Peckfield level crossing. However, Councillors Lewis and Harland both respectively confirmed that they were approaching the consideration of this report as part of the Executive Board agenda with an open mind.

Agenda Item 7 (Local Plan Update 1 (Pre-Submission Changes Consultation)

Councillor A Lamb drew the Board’s attention to the fact that he attended the recent Development Plan Panel (DPP) meeting that considered the Local Plan Update 1 (Pre-Submission Changes Consultation). However, Councillor Lamb confirmed that he had abstained from voting on this matter at that DPP meeting and was approaching the consideration of this report as part of the Executive Board agenda with an open mind.

48 Minutes

RESOLVED – That the minutes of the previous meeting held on 20th September 2023 be approved as a correct record.

HOUSING

49 Future of six high rise and resident rehousing - Bailey and Brooklands Towers, Ramshead Heights, Leafield Towers, Rayville Court and Grange

The Director of Communities, Housing and Environment submitted a report regarding the future of six high rise blocks within the Council’s housing estate. The report noted that as significant investment work would be needed to ensure the long term future of the blocks, including intrusive and costly strengthening works, an options appraisal had been undertaken. The report presented the recommendations arising from that appraisal, which were for all residents to be rehoused, with appropriate support for those who needed it, and for subsequent demolition to clear the sites. The report noted that this

would enable the development of new modern housing in the future on the sites, whether by the Council or other parties.

By way of introduction to the report, the Executive Member provided an overview of the key points within the report including the options appraisal work that had taken place and the recommended next steps.

In considering enquiries regarding the potential impact that the proposals may have upon the current demand for social housing and also regarding the potential future use of the sites, it was acknowledged that whilst there may be a short term pressure on demand as a result of the proposal, it was felt that this would be manageable as part of the Council's wider social housing estate. It was also noted that the ultimate aim of the proposals was to increase the number of social housing units available in Leeds for the longer term and also to deliver a beneficial outcome for the current residents of those blocks. Furthermore, it was noted that the considerable timeframes involved in the delivery of the proposals were with the aim of ensuring that a managed approach was taken, and that liaison with partners on the opportunities regarding the future use of the sites would be ongoing.

In response to a Member's enquiry, the Board received further detail on the consultation and engagement processes which have taken place with residents of the blocks to date.

As part of the discussion, a Member acknowledged that whilst action was needed and that refurbishment of the blocks was not a viable option, they confirmed that they could not support the recommendations without further assurance around the future plans for the sites, or that all residents were supportive of the proposals, and as such, recommended a deferral so that further detail could be obtained. In response, further information was provided on the timeframes involved and the reasons for the proposed actions, with it being reiterated that the intention was to deliver a greater number of social housing units on these sites in the longer term. It was undertaken that further information on such matters could be provided to the Member in question, if required.

Following consideration of appendix C to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

- (a) That the rehousing of residents of secure tenanted flats in the blocks (Bailey Towers, Brooklands Towers, Ramshead Heights, Leafield Towers, Raynville Court and Raynville Grange), be approved, and that approval be given for Home Loss and Disturbance payments to be made to qualifying residents; with this resolution being supported by ongoing engagement with residents during implementation;

- (b) That approval be given for the awarding of 'Band A' housing priority and direct let status to tenants of the blocks;
- (c) That the suspension of lettings to the flats and garages be approved, with any void properties being taken out of charge;
- (d) That approval be given for the negotiation and undertaking of the re-purchasing of any leasehold flats, with approval also being given for compulsory purchase to be pursued if a voluntary approach is unsuccessful;
- (e) That it be agreed that the buildings should be safely demolished, creating clear sites;
- (f) That it be noted that activity will be progressed to explore options for the sites - for example, for development by the Council, or with other parties, or for sale;
- (g) That spend of £5,267,600 from the Housing Revenue Account Capital Programme, be authorised, to deliver rehousing and building emptying activity; and
- (h) That agreement be given for the Initial Demolition Notices and Final Demolition Notices to be served by the Council at the appropriate times.

(Under the provisions of Council Procedure Rule 16.5, Councillor Lamb required it to be recorded that he abstained from voting on the decisions referred to within this minute)

SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE

50 Local Plan Update 1 (Pre-Submission Changes Consultation)

Further to Minute No. 46, 21 September 2022, the Director of City Development submitted a report setting out a number of changes proposed to the Local Plan Update following detailed consideration of consultation responses to the publication draft policies. The report requested endorsement of the proposed Pre-Submission Draft changes and supporting paragraphs of the Local Plan Update 1 and sought approval to undertake a further period of public consultation.

The Executive Member introduced the report, providing an overview of the changes proposed and highlighting the key role played by the Plan in the actions being taken in response to the Climate Emergency.

Members extended their thanks to officers for the work which continued to be undertaken in getting the plan to this advanced stage.

A Member raised a concern regarding the proposed changes and how they could dilute the Council's existing commitments in relation to the Climate

Emergency, with it being acknowledged however that at this stage, the Board was being recommended to approve a further consultation exercise where the public could submit their views on such matters.

RESOLVED –

- (a) That the proposed Pre-Submission Draft changes and supporting paragraphs of the Local Plan Update 1, as set out in **Appendix 1** to the submitted report, and as a schedule of changes in **Appendix 2** and the Sustainability Appraisal, as set out in **Appendix 3**, be endorsed;
- (b) That 6 weeks consultation of the proposed Pre-Submission Draft changes and supporting paragraphs, as set out in **Appendix 1** and **Appendix 2**, together with supporting technical information (comprising Sustainability Appraisal at **Appendix 3**, Habitat Regulations Assessment at **Appendix 4**, Report of Consultation at **Appendix 5** and Duty to Co-operate Statement at **Appendix 6**), be approved, with it being noted that that this will be accompanied by additional draft supporting consultation documentation, including the Council's evidence base and background papers alongside accessible summary material for consultation purposes;
- (c) That the necessary authority be delegated to the Chief Planning Officer, in consultation with the Executive Member for Sustainable Development and Infrastructure, to approve any detailed technical or drafting amendments to the consultation material in advance of public consultation;
- (d) That it be noted that the Chief Planning Officer is responsible for the implementation of the resolutions set out above.

(The matters referred to within this minute, given that they were decisions being made in accordance with the Budget and Policy Framework Procedure Rules, were not eligible for Call In, as Executive and Decision Making Procedure Rule 5.1.2 states that the power to Call In decisions does not extend to those decisions being made in accordance with the Budget and Policy Framework Procedure Rules)

51 Morley Town Deal grants and general project progress

Further to Minute No. 103, 16th December 2020, the Director of City Development submitted a report summarising the progress made on the Morley Town Deal since the Morley Town Investment Plan (TIP) was approved in principle by the Government in March 2021, with associated capital funding to invest in projects intended to deliver transformational regeneration of the town. The report outlined six projects which were now moving forward to delivery and sought the Board's approval of several associated recommendations.

In presenting the report, the Executive Member provided an overview on the key points within the report and highlighted the effectiveness of the Board and how it was regarded as an exemplar in terms of Town Deal Boards.

Gerald Jennings, Chair of the Morley Town Deal Board was in attendance to provide Members with an overview of the progress being made by the Board and an update on the most recent key developments. The ongoing work being undertaken to maximise the benefits from the Town Deal funding was highlighted, via initiatives including engagement with the private sector and also through the sourcing of other funding streams, where available. Regarding the Board's membership, it was noted that work had been successfully undertaken to develop the inclusivity and diversity of the Board. The good working relations between the Board and the Council were reiterated, with it being highlighted that work needed to continue at pace and with purpose in order to deliver the projects within the required timeframe.

Several specific enquiries were raised by a Member on the progress being made in relation to Morley Town Hall and in terms of the associated governance arrangements for the Town Deal Board and its decision making. Assurance was also sought that the projects were delivering the community's priorities. In response, Members received a detailed update on the Morley Town Hall project, and also received further information on the range and extent of public consultation and engagement which had been undertaken and which was planned moving forward, both for the Town Hall project and the others within the wider programme in order to inform the delivery of those projects.

Members thanked officers for the work that continued in this area.

RESOLVED –

- (a) That the subsequent Town Investment Plan bid approval by Department of Levelling Up, Housing and Communities, which sets the context for the forward delivery of the capital projects, as outlined within the submitted report, be noted;
- (b) That approval be given for the Director of City Development to use delegated powers to approve all project capital spend, in consultation with the Executive Member for Sustainable Development and Infrastructure, and the Morley Town Deal Board;
- (c) That approval be given for the Director of City Development to use delegated powers to authorise entering into appropriate contracts or grant agreements required for delivery of the Heritage Investment Programme, White Rose Innovation Hub and Morley Learning and Skills Centre, in consultation with the Executive Member for Sustainable Development and Infrastructure, and the Morley Town Deal Board.

52 Transpennine Route Upgrade - Transport and Works Act Order Representation

The Director of City Development submitted a report providing an overview of the development of the Transpennine Route Upgrade (TRU) and which set out the Council's response to the Secretary of State for Transport in respect of

a Transport and Works Act Order (TWAO) submitted by Network Rail for the TRU east of Leeds. The report referenced the 'holding objection' that had been submitted to the Secretary of State in response to the draft TWAO and noted that whilst the Council recognised and supported in principle the benefits of TRU, it detailed the reasons for the submission of the 'holding objection'. Further to this, the report also made a recommendation to Full Council to approve the submission of a formal objection to specific elements of the TWAO for the Leeds to Micklefield part of the TRU.

RESOLVED –

- (a) That the Council's overall strategic support for the outcomes proposed from the Transpennine Route Upgrade, be noted;
- (b) That the contents of the submitted report, be noted; and that the 'holding objection' submitted by the Council to the Secretary of State in response to Network Rail's application for a Transport and Works Act Order (TWAO) also be noted, together with the justifications for this;
- (c) That Full Council be recommended to approve the submission of the formal objection to specific elements of Network Rail's Transport and Works Act Order (TWAO) for the Leeds to Micklefield part of the Transpennine Route Upgrade, pursuant to s239 of the Local Government Act 1972;
- (d) That Full Council be recommended to delegate the necessary authority to the Director of City Development, to enable the Director to continue negotiations with relevant stakeholders in order to seek to agree the withdrawal of the objection should sufficient agreement on the issues raised be reached, in consultation with the Executive Member for Sustainable Development and Infrastructure;
- (e) That approval be given for the resolutions above to be exempted from Call In pursuant to paragraph 5.1.3, Part 4 of the Council's Constitution on grounds of urgency, as set out within paragraphs 35 - 38 of the submitted report.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from the Call In process by the decision taker if it is considered that the matter is urgent and any delay would seriously prejudice the Council's, or the public's interests. In line with this, the resolutions contained within this minute were exempted from the Call In process, as per resolution (e) above, and for the reasons as set out within sections 35 - 38 of the submitted report)

53 The Implications of the Network North Government Announcement for Leeds

The Director of City Development submitted a report in response to the Government's recent announcement and publication of the Network North document, which cancelled HS2 Phase 2, HS2 East and the Integrated Rail Plan study into how to bring HS2 trains to Leeds, and committed to invest

£36bn in alternative transport schemes across the country. The report presented the references to Leeds within that document and considered the interfaces and impact that these may have upon existing infrastructure programmes, and also the operation and growth of the city.

With the agreement of the Chair, the submitted report had been circulated to Board Members as a late item of business prior to the meeting for the reasons as detailed in Minute No. 46.

By way of introduction to the report, the Executive Member provided an overview of the key points within it, including an update on the current position following the Government's Network North announcement on 4th October 2023, and highlighting that whilst the Network North document made reference to Leeds, further detail was required on such matters in order to better understand the implications for the city.

In terms of next steps following this announcement, emphasis was placed upon the importance of ensuring that a collaborative, cross-party approach was taken on such matters and when engaging with Government in order to deliver the strongest case for the city and the wider city-region in securing the required funding moving forward.

The Chief Executive provided an update to the Board regarding the National Infrastructure Commission, which had today launched its second national infrastructure assessment report, in which it had backed the case for major investment into England's largest regional cities, including Leeds, to improve public transport provision. It was also highlighted that the additional station in Leeds was still deemed to be crucial to the future of the city, and moving forward, emphasis was placed upon the Council's commitment to working closely with Government on such matters with the aim of delivering those key infrastructure improvements for the benefit of the city and the whole network.

RESOLVED –

- (a) That the implications of the Department for Transport Network North (document as at Appendix A to the submitted report) Government announcement for Leeds, be noted;
- (b) That Government assurance be sought that the rail commitments in the Integrated Rail Plan and Rail Network Enhancements Pipeline will remain commitments apart from HS2 Phase 2; and that the Board's endorsement be given to the Council writing to Government seeking clarity regarding the proposed Leeds Area Study which incorporated a study into Leeds Station Capacity and which is still required to understand how to accommodate the revised services referenced by Network North, including whether a T-shaped station is required;
- (c) That the Board endorse a continued collaborative approach to development and implementation of the detail behind the proposals in the Network North document, the development of a new Leeds Station Integrated Masterplan and Integrated Transport Growth Strategy,

which is critical to ensuring that Leeds remains a resilient, globally competitive and investible city that continues to operate for all our businesses and residents.

- (d) That further reports be brought to Executive Board as more information becomes available, including safeguarding and future consenting strategies.

ADULT SOCIAL CARE, PUBLIC HEALTH AND ACTIVE LIFESTYLES

54 2022/23 Leeds City Council Local Account for Adult Social Care

The Interim Director of Adults and Health submitted a report presenting the 2022/23 Local Account of Adult Social Care for citizens in Leeds. The report noted that the Local Account reviewed the performance of the Council in its delivery of social care services and support to the adult population of the city.

In presenting the report, the Executive Member highlighted that this was the first Local Account publication following the pandemic, covering the period April 2022 to March 2023 and which detailed the progress being made, the Council's priorities moving forward and the challenges that continued to be faced.

The key nature of the Local Account document was highlighted, as it formed part of the suite of documents that the Care Quality Commission would consider when inspecting the Authority against its statutory duties.

In considering the report, a Member highlighted how, in this case, he felt that the representations made to Government regarding the funding of Adult Social Care were beginning to make a positive impact and which illustrated the benefit of a co-ordinated approach on such matters and which could continue to be applied to areas such as the resourcing of Children and Families services.

RESOLVED – That the production and publication of the 2022/23 Leeds City Council Local Account for Adult Social Care, as detailed within the submitted report and appendices, be agreed.

LEADER'S PORTFOLIO

55 Local Government Association Corporate Peer Challenge – Progress Review

Further to Minute No. 111, 8th February 2023, the Chief Executive submitted a report presenting an overview of the Local Government Association (LGA) Corporate Peer Challenge Progress Review report, which outlined the findings of the one-day follow-up visit made by the Peer Challenge team on 11th September 2023. Appended to the report was the full LGA Corporate Peer Challenge Progress Review report, and also a document presenting the recommendations of the LGA Peer Challenge, a progress update on those recommendations together with proposed next steps.

In presenting the report, the Leader noted that the proposal was to refer the progress review to the Strategy and Resources Scrutiny Board for consideration, and in welcoming the progress review, highlighted the importance of receiving and acting upon the outcomes from the external scrutiny of the Council by partners in Local Government.

RESOLVED –

- (a) That the findings of the LGA Corporate Peer Challenge Progress Report, as appended to the submitted report, which followed the Peer Challenge team's revisit on 11th September 2023, be noted;
- (b) That the progress made against the original LGA Peer Challenge recommendations from November 2022, be noted, together with the findings of the peers following their revisit in September 2023;
- (c) That the proposed next steps developed in response to the findings of the peers following their revisit in September 2023, as detailed within the submitted report and appendices, be noted;
- (d) That the findings of the LGA Corporate Peer Challenge Progress Review report be referred to the Strategy and Resources Scrutiny Board's December 2023 meeting.

RESOURCES

56 Financial Health Monitoring 2023/24 – Month 5 (August)

The Chief Officer Financial Services submitted a report presenting the Council's projected financial health position as at month 5 of the 2023/24 financial year in respect of both the General Fund revenue budget and the Housing Revenue Account

The Board was requested to note the following correction to the submitted report:

Regarding the reference on page 1396 of the agenda pack (paragraph 3.11.1 ('Reserves') of Appendix A) which read, '*...£0.8m Leeds Older People's Forum for delivery of the Age Friendly programme which is funded by Health*'. This was to be amended to, '*...£0.8m Leeds Older People's Forum for delivery of the Enhance Programme commissioned by Leeds Community Healthcare (LCH) and delivered by the Third Sector*'.

In presenting the report, the Executive Member provided an overview of the key points, which included the current forecasting of an overspend of £29.6m for the General Fund as at month 5 of the financial year. The Board was also provided with an update on the work that continued in respect of managing in-year pressures.

Responding to a specific enquiry regarding the refund of transport levy reserves, as one-off funding from WYCA (West Yorkshire combined Authority) to each of the 5 West Yorkshire Local Authorities. In Leeds' case this was a sum of £17.7m. It was noted that this sum would be returned to the Council's

General Fund. It was also noted that this sum would be factored into future Financial Health Monitoring reports submitted to the Board moving forward.

RESOLVED –

- (a) That, subject to noting the correction as detailed above, the contents of the submitted report be noted, and that it also be noted that at Month 5 of the 2023/24 financial year the Authority's General Fund revenue budget is forecasting an overspend of £29.6m for 2023/24 (5.2% of the approved net revenue budget) within a challenging national context, and with it also being noted that a range of actions are being undertaken to achieve a balanced budget position;
- (b) That it be noted that at Month 5 of the 2023/24 financial year, the Authority's Housing Revenue Account is forecasting an overspend of £3.0m for 2023/24 (1.09% of the approved gross expenditure budget);
- (c) That it be noted that known inflationary increases, including demand and demographic pressures in Social Care and known impacts of the rising cost of living, including the employer's 2023/24 NJC pay offer of £1,925 and the JNC pay settlement of 3.5%, have been incorporated into this reported financial position, with it also being noted that these pressures will continue to be reviewed during the year and reported to future Executive Board meetings as more information becomes available. That it also be noted that proposals would need to be identified to absorb any additional pressures;
- (d) That it be noted that where an overspend is projected, directorates, including the Housing Revenue Account, are required to present action plans to mitigate their reported pressures and those of the Council's wider financial challenge where possible, in line with the Revenue Principles agreed by Executive Board in 2019;
- (e) That following WYCA Members' approval of a refund of transport levy reserves to the five West Yorkshire Local Authorities on 12th October 2023, it be noted that this one-off injection will be used in Leeds to add to the Strategic Contingency Reserve.

57 Revenue Savings Proposals for 2024/25 to 2026/27

Further to Minute No. 40, 20th September 2023, the Chief Officer Financial Services submitted a report providing an update on the actions being taken in response to the Council's estimated revenue budget gap. Specifically, the report presented a number of savings proposals - a collective term used in this context to apply to efficiencies, income generation and accounting measures – to contribute towards addressing that budget gap over the three-year period (2024/25 to 2026/27).

In presenting the report the Executive Member highlighted the unprecedented financial challenges that continued to be faced across the sector and by this Council, and it was within this context that the submitted proposals were being presented to the Board as part of the wider approach being taken to manage

such challenges. The Board also noted the Council's recent issuing of a Section 188 notice, which was a process to instigate collective consultation with the Council's recognised Trade Unions to avoid, reduce and mitigate the potential risk and consequences of compulsory redundancies.

In considering the report, a Member highlighted the challenge that continued to be faced nationally in terms of the resourcing of services for Children and Families. Whilst the Member highlighted the importance of the Council continuing to take action in this area, it was acknowledged that this was a matter which required a national response and continued communication with Government.

In addition, as part of the consultative process on proposals around managing the financial challenge more generally, emphasis was placed upon the benefit of involving communities and Members across the Council on such matters.

RESOLVED –

- (a) That the financial position for 2024/25 to 2026/27, as outlined within the submitted report, be noted, with it also being noted that further savings are required to deliver a balanced budget position for 2024/25 and to contribute to closing the projected gaps in the following two years;
- (b) That the 'Business as Usual' savings put forward, as detailed in the submitted report, be noted, with it also being noted that decisions to give effect to them shall be taken by the relevant Director or Chief Officer in accordance with the Officer Delegation Scheme (Executive functions);
- (c) That it be noted that additional savings proposals will be brought to Executive Board for consideration at its meeting on 13th December 2023.

58 Accelerated Property Releases and Disposals

The Director of City Development submitted a report which, in considering the Council's in-year budget position and medium-term financial plan, presented proposals regarding the potential to accelerate the release of a number of operational properties in order to deliver in-year additional capital receipts, and also with regard to proposals relating to further work being undertaken around the potential disposal of let out properties, as identified within the report.

Members welcomed the proposals within the submitted report.

Following consideration of appendices B and C to the submitted report designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which were considered in private at the conclusion of the public part of the meeting, it was

RESOLVED –

- (a) That the accelerated release of the properties set out in Table 1 of the submitted report, be agreed, and where identified, agreement also be given for their inclusion within the Capital Receipt Programme for disposal;
- (b) That agreement be given for further exploration being undertaken into the disposal of the properties identified in Table 2 of the submitted report;
- (c) That the necessary authority be delegated to the Director for City Development, to enable the Director, in consultation with the Executive Member for Resources and the Chief Officer Financial Services, to take decisions as to which of the properties identified from the Investment Portfolio in Table 2 of the submitted report should be progressed for marketing; and that subject to the value of the offers received, the final decision to sell be delegated to the Director of City Development in consultation with the Executive Member for Resources;
- (d) That the necessary authority be delegated to the Director for City Development to enable the Director to agree the terms of the disposals which are agreed as part of the submitted report;
- (e) That it be agreed that the receipts as set out in Table 2 of the submitted report be exempted from the Capital Receipt Incentive Scheme.

ECONOMY, CULTURE AND EDUCATION

59 The Annual Standards Report

The Director of Children and Families submitted a report presenting the Council's Annual Standards Report which provided an overview of the educational outcomes for Leeds following the statutory assessments and examinations which took place in 2022.

In presenting the report, the Executive Member highlighted that these statutory assessments and examinations were the first to be undertaken post-pandemic which weren't under teacher assessed grades. In addition, the Executive Member drew the Board's attention to a number of key progress measures featured within the report and extended thanks to the city's schools and school staff for the achievements recorded within the report.

Members welcomed the submitted report, with a suggestion that it may be beneficial for Scrutiny to consider the significant detail within it.

RESOLVED –

- (a) That the performance against headline measures for pupils in Leeds in 2022 when compared with national data, as detailed within the submitted report and appendices, be noted;

- (b) That the actions taken by the Local Authority to improve outcomes in Leeds, be noted, together with the planned actions for the coming year.

60 Special Educational Needs and Disabilities (SEND) - Education, Health and Care Plans (EHCPs) - Review Process

The Director of Children and Families submitted a report providing an update on the current position regarding Education, Health and Care Plans (EHCPs) both locally and nationally. The report noted that in relation to Leeds City Council, a 60% post-pandemic increase in applications for EHCPs had been experienced. Given this, it was noted that a review was being undertaken into the Council's approach towards EHCPs by external consultants in order to provide independent challenge and insight. The report also provided details of the related work which had been undertaken to date and further proposed as part of the review process.

In presenting the report, the Executive Member highlighted the significant increase in demand for EHCPs which had been experienced post-pandemic both nationally and in Leeds and highlighted the range of reasons why an individual may need an EHCP. The importance of the review process being undertaken by external consultants was emphasised in order to ensure that the process was as effective as possible, and it was noted that the submitted report was the first of two scheduled reports, with this initial report providing detail on the work done to date, emerging findings and opportunities for change. The second report is scheduled to be submitted to the Board in December 2023.

The Board welcomed the submitted report and the priority that was being given to this important area.

A Member highlighted how this process affected many young people and their families in Leeds and emphasised the importance of the Council's relationships with those key stakeholders. In response, the Director of Children and Families emphasised her absolute commitment to ensuring that improvements were made to the EHCP process and to the experiences and outcomes for young people and their families. The Director highlighted the integral role that key stakeholders, including young people, parents and carers would play in that improvement, alongside the external consultants undertaking the review. Emphasis was also placed upon the clear objectives for the next phase of the process, which included that the Council achieved full legal compliance in its statutory duties; and that moving forward clear performance metrics around timeliness of assessment and issuing of EHCPs were developed together with a robust management framework in order to measure and scrutinise progress in a timely way.

It was noted that the Children and Families Scrutiny Board was also considering these matters in parallel to the review work being undertaken, and that overall, the aim was to ensure that a 'Leeds approach' is established in response to the issues being experienced nationally in this area.

RESOLVED –

- (a) That the prevailing situation nationally in relation to EHCPs, as detailed within the submitted report, be noted;
- (b) That the work undertaken to date to improve performance in Leeds, be noted;
- (c) That the review work instigated, as referenced within the submitted report, be endorsed; that it be noted that the review seeks to highlight areas of opportunity and improvement; and that the key lines of enquiry which the work to date has generated also be noted;
- (d) That the proposed 5 key principles, as referenced within the submitted report, which will form the basis of more detailed organisational and process design over the next six months, be agreed;
- (e) That a further report be submitted to the December 2023 meeting of Executive Board around detailed planning for future arrangements.

COMMUNITIES

61 Annual Update on Migration in Leeds

Further to Minute No. 74, 19th October 2022, the Director of Communities, Housing and Environment submitted a report which presented the key developments and progress on the migration agenda over the last 12 months by Leeds City Council and its statutory and non-statutory partners. The report also highlighted the challenges associated with delivering a range of migration programmes to families and individuals across the city.

In presenting the report, the Executive Member provided an overview of the key points within it, including the approach being taken in Leeds in response to national and international developments during the course of the year. Also, the Board noted the approach being taken by the Council in working towards joining the City of Sanctuary Local Authority Network, which followed a related deputation to full Council in September 2023.

Members extended their thanks to a range of Council officers and the third sector partners for the work which continued in this area.

Responding to a specific enquiry, the Board received further information on the actions which were being taken with partners around the promotion of access to employment for migrants and improving their employability.

RESOLVED –

- (a) That the contents of the submitted annual update report on migration, together with the full overview and insight as presented at Appendix 1, be noted;

- (b) That it be noted that the Director of Communities, Housing and Environment is responsible for leading this work through the Council's Safer Stronger Communities programme;
- (c) That it be noted that the Chief Officer for Safer, Stronger Communities is responsible for leading the work of the Leeds Strategic Migration Board which oversees delivery on the strategic, co-ordinated and inclusive approach towards migration in Leeds, and the work of the Council's migration and resettlement team to provide strategic and operational direction for the city;
- (d) That the Council's approach towards becoming a member of the national Local Authority of Sanctuary Network, be endorsed;
- (e) That the issues raised in the submitted report which impact current and future Leeds residents as part of the review of the Best City Ambition, be noted.

DATE OF PUBLICATION: FRIDAY, 20TH OCTOBER 2023

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00PM, FRIDAY, 27TH OCTOBER 2023

24 October 2023

Dear Councillor

I am writing to inform you of an update to the mortuary service here at Leeds Teaching Hospitals NHS Trust. Over the past few years the Trust has been reporting to the Leeds Adults, Health and Active Lifestyles Scrutiny Board regarding the timely release of the bodies of deceased patients for ceremonial and burial purposes and for religious and cultural reasons. During this engagement, the Trust identified opportunities to improve the experience of bereaved families and next of kin by introducing new processes for the release of deceased patients.

Steps have been in place, which have been partially successful, and as part of our focus on continuous improvement, the process has been reviewed again.

Following a further period of discussion and engagement with key partners, the Trust is now providing a more streamlined service, which we anticipate will add further support for bereaved families, next of kin, funeral directors and religious leaders.

Why is a change needed?

This is an extremely sensitive area of care and we want to do all we can to ensure an appropriate and considerate service.

In recent months, competing pressures of site management and an outdated process has not facilitated an out of hours service. A more robust solution has now been developed.

New arrangements

From 2 October 2023, a new process for the out of hours release of deceased patients through our mortuary service has been put in place.

The new service will be delivered through our Anatomical Pathology Technicians, who are part of the Mortuary Team in the Trust's Pathology Service. This team has previously delivered the service during typical working hours, which will continue. This change expands the service provision into an 8am-8pm, seven days a week service, with an on-call model implemented from 4.30pm to 8pm Monday to Friday and during weekends and bank holidays, 8am-8pm.

This new way of working will simplify the lines of communication, enhancing efficiency, safety and the experience of bereaved loved ones. It will also assist our staff, reducing the number of changes between teams and ensuring quality and compliance is managed through one team. This new process is also more cost efficient.

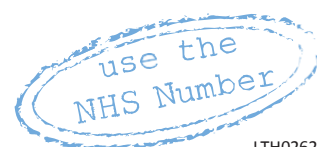
Contact points

Our point of contact for the out of hours service is the on-call Mortuary Team who can be contacted by Funeral Directors through our switchboards: St James's University Hospital 0113 243 3144 or Leeds General Infirmary 0113 243 2799.

Chair Dame Linda Pollard DBE DL Hon LLD **Chief Executive** Professor Phil Wood

The Leeds Teaching Hospitals incorporating:

Chapel Allerton Hospital Leeds Dental Institute Seacroft Hospital Leeds Children's Hospital
St James's University Hospital Leeds General Infirmary Wharfedale Hospital Leeds Cancer Centre



The success of the new process will be measured in several ways including engagement with our communities, community leaders, funeral directors and councillors. As we transition to the new process your ongoing feedback and engagement is critical, so we can implement improvements and changes in real-time. We will host several on-site events where we will be on hand to answer any questions pertaining to the new process and combine a visit to our mortuary site.

If you have any questions or comments about our new arrangements, we would like to hear from you. You can reach us on ruby.ali1@nhs.net. Thank you.

Kind regards,

Mr Steve Bush, Medical Director of Operations
Dr Ruby Ali, Associate Director of Operations

